

HOT WORK PERMIT

BEFORE INITIATING HOT WORK, CAN THIS JOB BE AVOIDED? IS THERE A SAFER WAY?

This Hot Work Permit is required for any temporary operation involving open flames or which produces heat and/or sparks. This includes, but not limited to: Brazing, Cutting, Grinding, Soldering, Thawing Pipe, Torch Applied Roofing, Welding and the use of Heat Guns.

PART 1

INSTRUCTIONS

1. University Safety Representative:
 - A. Verify precautions listed at right (or do not proceed with the work).
 - B. Complete and retain PART 1.
 - C. Issue PART 2 to person doing job.

HOT WORK BEING DONE BY:

- EMPLOYEE _____
DEPARTMENT _____
- CONTRACTOR _____
SITE FOREMAN _____
- PROJECT MANAGER _____

DATE _____

LOCATION / BUILDING & FLOOR _____

NATURE OF JOB _____

Required safety precautions have been done.

Signature of responsible person _____

Permission is given to do this work, provided required precautions have been done.

SIGNED: (EHS) _____

PERMIT EXPIRES:

DATE _____ TIME _____

**NOTE EMERGENCY NOTIFICATION
ON BACK OF FORM.**

Any resulting fire alarm, fire and subsequent University penalty or fine is the responsibility of the employee or contractor doing the work.

REQUIRED PRECAUTIONS CHECKLIST

- Available sprinklers, hose streams and extinguishers are in service.
- Hot Work equipment in good repair.

WITHIN 35 FEET OF WORK

- Flammable liquids, dust, lint and oily deposits removed.
- Explosive atmosphere in area eliminated.
- Floors swept clean of combustibles.
- Combustible floors wet down, covered with damp sand, metal or fire-resistive tarpaulins.
- Remove other combustibles or protect with fire-resistive tarpaulins or metal shields.
- All wall and floor openings covered.
- Fire-resistive tarpaulins suspended beneath work to collect sparks.

WORK ON WALLS OR CEILINGS

- Construction noncombustible and without combustible covering.
- Combustibles moved away from other side of walls.

WORK ON ENCLOSED EQUIPMENT

- Equipment cleaned of all combustibles.
- Containers purged of flammable vapors.

FIRE WATCH

- Fire watch to be provided during and for 60 minutes after work in all areas.
- Fire watch to be provided for 4 hours after work in areas without smoke detection.
- Supplied with appropriate extinguisher(s).
- Trained in the use of equipment and in sounding fire alarm.
- Fire watch may be required for adjoining areas above and below.

OTHER PRECAUTIONS TAKEN

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WARNING

HOT WORK IN PROGRESS WATCH FOR FIRE

PART 2

INSTRUCTIONS

1. Person doing Hot Work: Indicate time started and post permit at Hot Work location.
After Hot Work, indicate time completed and leave permit posted for fire watch.
2. Fire Watch: Prior to leaving area, do final inspection and sign permit.
3. Return completed permit to Project Manager or Risk Management before leaving campus.

HOT WORK BEING DONE BY:

- EMPLOYEE _____
DEPARTMENT _____
- CONTRACTOR _____
SITE FOREMAN _____
- PROJECT MANAGER _____

DATE _____

LOCATION / BUILDING & FLOOR _____

NATURE OF JOB _____

Required safety precautions have been done.

Signature of responsible person _____

Permission is given to do this work, provided required precautions have been done.

SIGNED: (EHS) _____

PERMIT EXPIRES:

DATE _____ TIME _____

TIME STARTED: _____ TIME FINISHED: _____

FIRE WATCH SIGNOFF

Work area and all adjacent areas to which sparks and heat might spread were inspected during the fire watch period and were found fire safe.

SIGNED: _____

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WARNING!

**HOT WORK IN PROGRESS
WATCH FOR FIRE**

IN CASE OF AN EMERGENCY

CALL: 863-4111

PUBLIC SAFETY

WARNING!